

# Special Event Regulations

**A special event** is any activity scheduled in downtown Decatur or the Oakhurst business district that requires the use of the square, the bandstand or Harmony Park; duration of four or more hours, impacts local businesses, and/or involve crowds of 100 or more. May involve food or alcohol sales; require cleanup services, portolets, barricades and/or fencing. Must be produced by and directly benefit a non-profit in the City of Decatur.

**A walk/run** involves a walk or run on city streets that requires police support and traffic control, is concluded in a relatively short time frame, and/or involves no alcohol or food sales. Must be produced by and directly benefit a non-profit in the City of Decatur.

**\$50 application fee** must be made at time of application.

**The City of Decatur has a full schedule of events throughout the year.** Special event permits will not be made the weekend before or the weekend following a city-sponsored event of more than 1,000 in attendance.

**No more than one event may be scheduled for the same day**, and no more than one event with attendance of more than 250.

**Generally, only one walk/run** may be scheduled per month.

**Two routes for walk/runs** are designated by the City of Decatur.

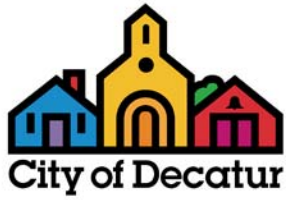
**Special events will be permitted to non-profit organizations** located within the City of Decatur, or those events that directly benefit a Decatur-based non-profit.

**An event held entirely on private property** does not require a special event permit.

**A sanitation bond is required** if the event organizers have not arranged to hire City of Decatur sanitation workers.

**Permit fee per number of attendees:**

<i>Number of attendees</i>	<i>Fee</i>	<i>Sanitation Bond</i>
1-1,000	\$200	\$200
1,000-5,000	\$300	\$300
More than 5,000	\$500	\$500



# Special Event Regulations

**Contacts:**

***Special Event Permits, Block Parties, and Film Permits***

Katie Abel, 678-553-6573, [katie.abel@decaturga.com](mailto:katie.abel@decaturga.com)

***Walk/Runs***

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